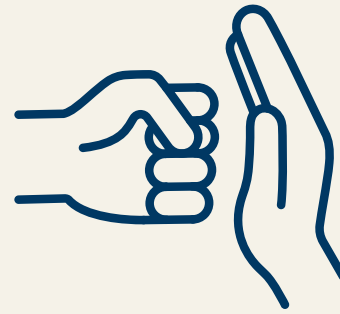
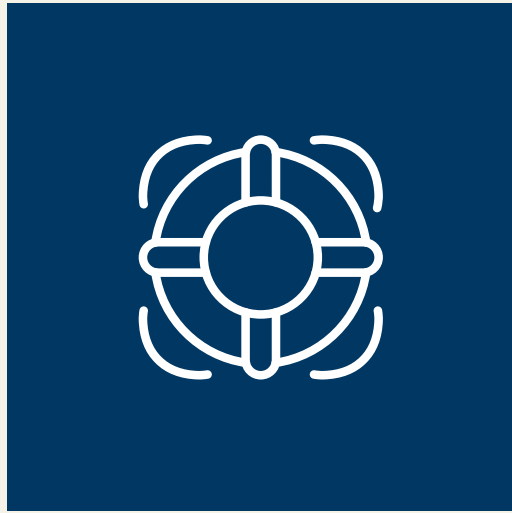




JAGIELLONIAN UNIVERSITY
IN KRAKOW

Support in emergency.



Quick access to JU resources,
contacts and procedures.





MENTAL HEALTH CRISIS - suicidal thoughts - trauma experienced - identity crisis - feelings of social isolation - difficulties in studies

SOWA Student Centre for Adaptation and Support

- **What is the scope of SOWA's support?**

SOWA supports students in mental health crisis who experience various emotional and life problems. SOWA provides free short-term psychological assistance through individual meetings with mental health specialists.

- **Who can benefit from SOWA's support?**



SOWA provides psychological support to full-time, part-time or doctoral students at the Jagiellonian University (assistance is also provided in English).

Contact for students:
Student Centre for Adaptation and Support – Jagiellonian University



SOWA runs a consultation center for JU employees in a situation of emotional crisis.

Contact:
Consultation center for JU employees - Student Centre for Adaptation and Support – Jagiellonian University





BREACH OF SAFETY OR EQUAL TREATMENT RULES,
including aggression - violence and
cyberbullying - bullying and intimidation,
discrimination-harassment - sexual
harassment - mobbing

Department of Security, Safety and Equal Treatment

- **What is the scope of support provided by Department of Security, Safety and Equal Treatment?**

Department of Security, Safety and Equal Treatment coordinates personal safety and equal treatment activities. It handles reports of violations of personal safety and equal treatment, and provides support to victims primarily by providing information on how to obtain specialist help quickly and effectively.

- **Who can benefit from Department of Security, Safety and Equal Treatment's support?**

Department of Security, Safety and Equal Treatment supports all those studying and working at JU.



Contact:

bezpieczni@uj.edu.pl

phone: 12 663 55 55





**DIGITAL - architectural - communication
and information access - neurodiversity
- reasonable accomodation**

JU Accessibility Centre

- **What is the scope of AC's support?**

Accessibility Centre is taking action to create equal educational opportunities for people with disabilities and to make the university more accessible to people with different needs. Among other things, the AC offers consultations with specialists in the accessibility of the educational process, supports the adaptation of examinations, classes and educational materials based on individual needs, assists in the preparation of individual evacuation plans, provides information on scholarship opportunities and reasonable accommodation opportunities for people with disabilities and special needs in education and scientific activities. JU AC also provides training addressed to the academic community on a variety of topics related to ensuring accessibility for people with diverse needs.

- **Who can benefit from AC's support?**

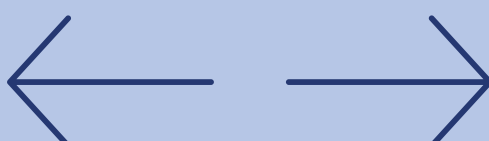
AC supports people with disabilities and special needs studying and working at JU.



Contact:

cd@uj.edu.pl

phone: 12 663 43 40





ACCIDENTS - near misses - occupational risk assessment - personal protective equipment - occupational diseases - external inspections - health and safety training - medical examinations

Health and Safety Inspectorate

- **What is the scope of the Health and Safety Inspectorate's support?**

Health and Safety Inspectorate provides support to JU units in, among other things, preparing and updating occupational risk assessments, determining the circumstances and causes of accidents. It Provides opinions on projects for modernization of premises, renovations and investments in the field of occupational health and safety. It conducts site visits and supports units during inspections by external bodies. It trains and advises on regulations and occupational health and safety rules.

- **Who can benefit from the Health and Safety Inspectorate's support?**

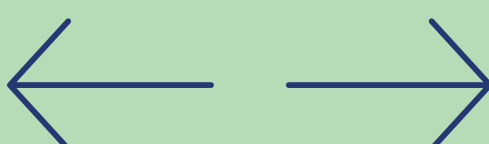
Inspectorate offers support to all university units and individuals studying and working at JU.



Contact:

inspektorat.bhp@uj.edu.pl

Phone numbers





**SUPERVISION OF PROPER FIRE SAFETY
OF JU FACILITIES - periodic and ad hoc
inspections - assessment of planned
investment projects - identification
of causes of fires - training - evacuation drills**

UJ Fire Safety Inspectorate

• **What is the scope of the Fire Safety Inspectorate's support?**

The JU Fire Safety Inspectorate supervises the state of fire safety in Jagiellonian University facilities with regard to the proper equipping of the facilities with fire extinguishers and fire-fighting equipment, as well as supervising their inspection and maintenance; it provides opinions on renovation projects, planned investments and other solutions as regards fire protection, also participating in inspections after completed works; it conducts preliminary, periodic and specialized training; it enforces the obligations of facility managers through scheduled and unscheduled inspections, conducts practical checks of evacuation organization and conditions, cooperates with MH and PH SFS in Krakow (Municipal Headquarters of the State Fire Service/ Provincial Headquarters of the State Fire Service).

• **Who can benefit from the support of the Fire Safety Inspectorate?**

The Inspectorate's support is directed primarily to those who manage the facilities and those who use them, i.e. employees and students.



marek.baluszek@uj.edu.pl

mobile phone: 501-070-998

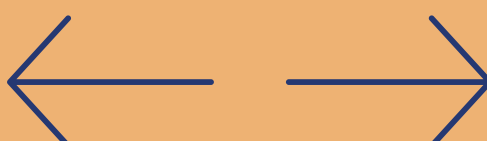
j.pakula@uj.edu.pl

mobile phone: 506-006-600

jacek.krawiec@uj.edu.pl

mobile phone: 577-836-130

landline phone: 12 663 36 46





INFRINGEMENT OF PERSONAL DATA PROTECTION - unauthorized access to data - unauthorized modification or destruction of data - sharing data with unauthorized entities - illegal disclosure of data - exercise of rights of data subjects

Data Protection Inspector JU

- **What is the scope of the Data Protection Inspector's support?**

The Data Protection Inspector oversees the data processing processes at the UJ; the DPI ensures their compliance with the law, recommends solutions, reviews data protection documents (contracts, bylaws, applications for conducting scientific research, clinical trials, etc.), responds to incidents of data protection violations, and is the point of contact for data subjects.

- **Who can benefit from the Inspector's support?**

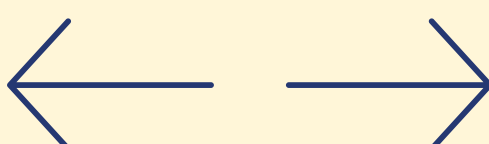
Data Protection Inspector's Office provides support to all university units and individuals studying and working at JU and to those whose data is processed by JU.



Contact:

iod@uj.edu.pl

phone: 12 663 12 25/10 75





CYBERATTACKS - PHISHING - SCAM - SPAM
- security of IT systems and data
- maintenance and development
of IT infrastructure

JU IT Services Centre

- **What is the scope of support of the IT Services Centre?**

IT Services Centre manages the university's fiber-optic and wireless network. In addition, it manages a number of IT systems, including user accounts, central email, cloud services, the EZD system and the JU web portal. It also performs central administration computer management and user support, and purchases software at the university level. The IT Services Centre monitors JU's computer network for cyber security.

- **Who can benefit from the IT Services Center's support?**

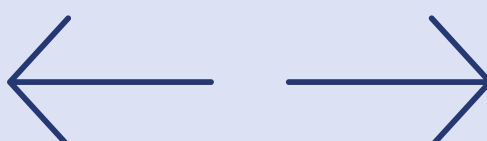
IT Services Centre provides support to all university units and individuals studying and working at JU.

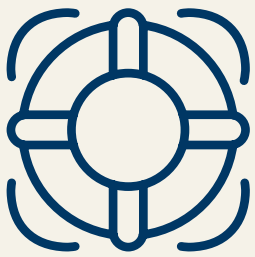


Contact:

pomocit@uj.edu.pl

phone: 12 663 50 70





QUICK ACCESS TO EMERGENCY PROCEDURES

(Save this page to your phone for quick access to this information)

[Evacuation](#)

[Fire](#)

[Suspicious object](#)

[Information about a bomb](#)

[Terrorist attack](#)

[Mental health crisis](#)

Inform the university about:

- ➡ [Accident, near miss, call for medical assistance](#)
- ➡ [Calling the police](#)
- ➡ [Fire hazard](#)
- ➡ [Data protection violations](#)
- ➡ [Event organization](#)
- ➡ [Organization of an assembly](#)

In case of imminent danger to life or health:

Call the emergency number 112

[112 emergency number calling manual](#)

Notify the nearest gatehouse

[List of porter's lodges and telephone numbers](#)

Provide first aid

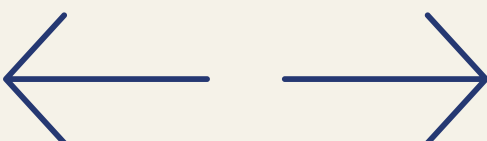
[First aid instructions](#)

If necessary, use the first aid kit

available at any gatehouse or the automatic external defibrillator AED

[List of available equipment at JU facilities](#)

[Map of AED devices in Kraków area](#)



Useful links:

[Adaptation process of new employees](#)

(tips for managers)

[Checklist for the adaptation process](#)

(step-by-step adaptation process)

[Compendium for the new employee](#)

(key information about JU, including information on organizational structure, division of competencies, development strategy, legal regulations, development prospects, university offerings, employment and working conditions)

[What is an OTMR policy? - presentation](#)

[Open, Transparent and Merit-based Recruitment Policy](#)

(OTM-R)

[Diagram of the competition process](#)

[Periodic evaluation of academic teachers](#)

(forms)

[Guides to periodic evaluation of academic teachers](#)

[Order on the amount of fees for the use of premises and space of the Jagiellonian University](#)

